

UNDERTAKING

BY

Faculty/Staff/Students organizers of Events in
UGC Human Resource Development Centre convention facilities
(Auditorium/Foyer/Lecture Room)

1. No nails will be hammered in the walls, wood paneling and furniture.
2. No Cello tape adhesive or glue will be smeared on any part of the convention facilities.
3. Only digital banner will be displayed in the back drop of the Dias on the stage.
4. The organizers will bring their own standies for displaying banners elsewhere.
5. No litter will be made anywhere.
6. Vandalisation of property and assets will result into compensation and blacklisting as admissible.
7. DJ and loud music is not to be played at any hour of the day.
8. Wastage of energy and water will be avoided.
9. No food and drink is allowed inside the Auditorium and Classrooms.
10. Catering services should be limited to the Corridor, Foyer and Amphitheatre only.
11. No holes will be dug for erecting poles or any sort of decoration including flower and flag decoration.
12. Only portable flag stand and moveable flower pots are allowed.
13. The events organized in the UGC Human Resource Development Centre will be purely academic, non-political and modest in nature.
14. The content presented should be free of divisive, incendiary and abusive speeches and vulgar, indecent acts of immodesty.
15. Liquor and alcoholic drinks are prohibited on the entire premises.
16. Misbehavior with any UGC Human Resource Development Centre staff will result in punitive action.

Organizing Secretary

Teacher concerned
(In case of students)

Dr. Faiza Abbasi
Director

डॉ फ़ायज़ा अब्बासी
निदेशिका

ڈاکٹر فائزہ عباسی
مدیرہ



(High Performer, as per a review of the
performance of erstwhile HRDC's by UGC)

UGC Malaviya Mission Teacher
Training Centre (MMTTC)
Aligarh Muslim University
Aligarh- 202002 (UP)
Estd. 1987 as
Academic Staff College (ASC)

D. No. 808 / MMTTC

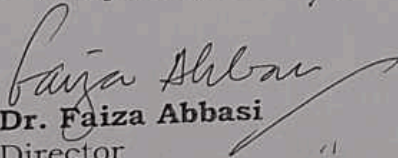
20 March 2025

OFFICE ORDER

As approved in the Academic Advisory Committee of UGC Malaviya Mission Teacher Training Centre, Aligarh Muslim University, Aligarh held on 6th March 2025, the following rates will be applicable with immediate effect:

For	For AMU Departments
Auditorium	Rs. 5000/- per day
Classroom/Computer Lab	Rs. 1000/- per day
Rooms	Rs. 750/- per day
Suite	Rs. 1500/- per day
For	For other than AMU Departments*
Auditorium	Rs. 10000/- per day
Classroom/Computer Lab	Rs. 2000/- per day
Rooms	Rs. 1100/- per day
Suite	Rs. 2000/- per day

- * Vice Chancellor's approval is essential for any booking by someone other than from AMU
- No catering arrangement. Party will have to make their own arrangement.
 - 24 hours uninterrupted electricity supply with generator back up available. Deisel charges extra are to be paid by the party.
 - ACs and geyser fitted.
 - PA System/LCD Projector available in Auditorium and Classrooms.


Dr. Faiza Abbasi
Director